Grade Suppression Request

Repeated Course for Credit Grade Suppression is a process that replaces a previously stored failing grade or non-failing grade with a new stored grade. This policy (State Board of Education Policy GCS-M-001) only applies to courses taken in 2015-2016 and after.

Suppression of a grade means the suppressed grade is:

• Excluded from the GPA, transcript, Class Rank and Honor Roll.

Students have the 1st Ten days of the semester to request a suppression for a course being repeated. Only one course per academic year may be taken for suppression.

Student Name: _____

Student ID Number: _____   Student Current Grade: _____

Name of Initial Course/Code: _____   Term: _____

Name of Second Course/Code: _____   Term: _____

_____   _____
Student Signature   Date

_____   _____
Parent Signature   Date

Does this Course have an EOC? (Check One)
   o   Yes
   o   No

         Result: Suppressed Final Grade: _____   Standing Final Grade: _____

Counselor Signature: _____   Date: _____

Principal Signature: _____   Date: _____

   o   Data Manager updated student's historical grades in PowerSchool

Data Manager Signature: _____   Date: _____